

CONFIDENTIAL

OFFICE OF SECURITY
PHYSICAL SECURITY DIVISION ACTIVITIES
JANUARY 1962

I

Headquarters security violations reported, investigated and charged	<u>48</u>	
Overseas security violations reported and charged	<u>33</u>	
TOTAL		<u>81</u>
Alleged violations investigated and cleared (Hdqs. 30 Overseas 9)		<u>39</u>
Foreign physical security surveys completed		<u>0</u>
Domestic physical security surveys completed (4 major 2 minor)		<u>6</u>
Physical security guidance and support actions rendered at Headquarters for:		
Special foreign TDY physical security assignments (Man-days)		<u>11</u>
Special domestic TDY physical security assignments (Man-days)		<u>0</u>
Special security investigations completed		<u>9</u>
Special USIB investigations (Man-hours)		<u>98</u>

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CONFIDENTIAL

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II

NSO Night Security Inspections (offices)	<u>1,547</u>
Other Security Matters Handled after hours by NSOs	<u>1,566</u>
Safe combinations changed	<u>414</u>
Safes Repaired	<u>278</u>
CIA Identification Processes Performed	<u>186</u>
Regular, Limited, Special and Maintenance Employees (GSA) Badges Issued	<u>769</u>
Visitor Passes Issued	<u>10,228</u>
 General	
Processed by Receptionists	5,373
Processed by Guards	<u>1,644</u>
TOTAL	7,017
Applicants	876
Forgotten Badges	770
Deliveries	1,565
Armed Escort of Classified Material (Domestic Trips) (Man Hours - 40)	<u>6</u>

III



Safety inspections and investigations	<u>32</u>
Safety briefings, meetings and conferences	<u>35</u>

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New Building Site

Contract Guards on Duty	<u>26</u>
Permanent type photographic badges issued	<u>102</u>
One-Day (non-photographic) badges issued during period	<u>438</u>

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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
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ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
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Remarks:					
					
					
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Chief, Physical Security Division, OS					
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